Date	Action	Officer responsible	To be completed/ progressed to next stage	Notes/Progress to date
8 January	Public Conveniences	Director of	Presented	May Update
2013	TfL who are currently exploring improvements to the Bishopsgate area to make the area more attractive and remove some of the clutter such as the brick planters. An update on the viability of extending the opening hours of the Bishopsgate and	the Built Environment	to the Committee May 2014 November 2014	Due to diaries commitments there has been a slight delay in organising the feedback session to the Member working group. This session is scheduled to take place on the 30 th April where Members will receive the outcomes of the field work and recommendations.
	Eastcheap toilets will be included in the Public Convenience Strategy planned for November committee.			July Update PHES Committee received a presentation from Karen Bunt of TNS showing the results of the customer satisfaction survey. There were a
	Usage of the Disabled facilities at Monument and signage were also being reviewed and this will form part of the wider review of the public convenience strategy which will be reported back to this committee as above.		November 2014	number of recommendations for officers to consider as a result of the feedback. Currently we are awaiting the outcome of the service based reviews (SBR) which is expected over the Summer; officers will then be able to develop a forward strategy for the public convenience
	Improved signage has been commissioned to direct people to the nearby Eastcheap facilities.		TBC	service with an understanding of the SBR and the recommendations of the customer satisfaction survey. With a report coming to PHES later in the year around November 2014.

2 July 2013	Materials Recovery Facility (MRF) in Kent - It was agreed that a visit to this facility would be arranged.	Director of the Built Environment	A very informative visit to the Veolia MRF in Southwark took place on the 23 rd June with seven members of the PHES committee attended. The tour of the full facility was well received. September Update A second visit to the Veolia MRF would be arranged to give those Members unable to attend on 23 June 2014 the opportunity to visit the facility.
11 March 2014	i) That the City Property Advisory Team/Town Clerk be authorised to write to building owners and occupiers in the neighbourhood where residents had been affected by light pollution to alert business owners of the problem and to prompt engagement. ii) the Director of Transportation and Public Realm agreed to speak with the City Planning Officer to discuss the possibility of examining potential light pollution as part of future planning applications.	City Property Advisory Team/Town Clerk	Under the Planning Acts it is difficult to control the internal operations of specific areas of buildings and conditions could not be applied in relation to internal illumination. However, the City is aware that light spillage from adjoining buildings to residents can be a source of nuisance and in considering applications we do review whether design features could be included which would result in less light spillage

				where premises are adjacent to residents. In addition we do regulate artificial lighting through our Building Control powers. Regulation L of the Building Regulations addresses "The Conservation of Fuel and Power". Lighting controls must be zoned and operated either from local switches or motion sensors. Coupled with this we require that there should be central controls that ensure that lighting can be switched off centrally or controlled by time switches. One problem is, however, that sensors are of course triggered by people working long hours and by security staff meaning that light maybe on through much of a 24hours period. Finally it should be noted that the Building Regulations require buildings to be constructed to a standard but they do not attempt to control occupier behaviour.
11 March 2014	Thames Estuary Partnership - Members noted that the appointment process would be clarified at the next meeting.	Director of Markets and Consumer Protection/ Town Clerk	September 2014	Clarification has been sought regarding the appointment process. As an Outside Body, this appointment falls under the remit of the Court of Common Council. A report was be prepared by the service area and submitted to your Committee in July which sets out the background to the TEP and why a CoL representative is required. The report made

				reference to the Committee's on-going support for a member of the committee or former member with experience of the TEP to serve in this role and a recommendation was put forward to the Court seeking its approval for the appointment. September Update On 24 July 2014, the Court of Common Council recommended that approval be given to the appointment of Nigel Challis as Corporate Director/Trustee of the Thames Estuary Partnership.
16 July 2014	Ludgate Hill Pedestrian Crossing	Assistant Director of Street Scene and Strategy	September 2014	Members requested a start date for the Pedestrian Crossing trial at Ludgate Hill once it had been finalised, along with a briefing note outlining the current situation. September Update Members received a note from the Department of the Built Environment in August 2014 to advise that TfL considered the City's various feasibility studies to determine the effect of replacing the existing zebra crossing with signal equipment was outdated. In order to proceed with the trial, new traffic modelling should be undertaken to assess the impacts on the Strategic Road Network.